



PML SD  
Business  
School  
Chandigarh  
(AICTE Approved)

# ADMISSIONS

## SOP

PGDM (2025-27)

May 11, 2026

PML SD Business School

*Handwritten signature and date: 28/10/2025*

Director



## Table of Contents

|                                       |   |
|---------------------------------------|---|
| 1) Eligibility Criteria.....          | 2 |
| 2) Selection Criteria .....           | 2 |
| 3) Scholarship Schemes .....          | 2 |
| 4) Fee Structure and Instalments..... | 5 |
| 5) Confirmation of Admission .....    | 5 |
| 6) Refund Policy .....                | 5 |
| 7) Induction-cum-Orientation .....    | 6 |

Annexures

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W  
Director

# Admissions

## SOP

### 1) Eligibility Criteria

The candidate must hold a Bachelor's degree with at least 50% marks or equivalent CGPA from any of the universities incorporated by an Act of the Central or State Legislature in India or other educational institutions established by an Act of Parliament or declared to be deemed as a University under Section 3 of UGC Act, 1956 or possess an equivalent qualification recognised by the Ministry of Education, Government of India. The Bachelor's degree or equivalent qualification obtained by the candidate must entail a minimum of three years education after completing higher secondary schooling (10+2) or equivalent.

Candidates appearing for the final year or Semester of Bachelor's degree/equivalent examination can also apply. Such candidates must produce a certificate from the Principal/Head of Department/Registrar/Director of the University/Institution certifying that the candidate has obtained 50% marks or equivalent based on latest available grades/marks.

### 2) Selection Criteria

| Sr. No. | Particulars                                                                                                                        | Weightage (%) |
|---------|------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 1       | Entrance Test (CAT/XAT/CMAT/MAT/ATMA/GMAT)                                                                                         | 35            |
| 2       | Academic Scores: <ul style="list-style-type: none"><li>• Class X (5%)</li><li>• Class XII (5%)</li><li>• Graduation (5%)</li></ul> | 15            |
| 3       | Written Assessment Test (WAT)                                                                                                      | 10            |
| 4       | Personal Interview (PI)                                                                                                            | 40            |
|         | <b>TOTAL</b>                                                                                                                       | <b>100</b>    |

### 3) Scholarship Schemes

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PML SD Business School offers an unparalleled scholarships framework including benefits for the following:

#### **Meritorious students**

A one time academic scholarship will be offered to candidates on the basis of Entrance Exam Score, but subject to a maximum of Rs. 1,00,000.

| Sr. No. | Entrance Exam | Scholarship                                                                |
|---------|---------------|----------------------------------------------------------------------------|
| 1       | CAT/XAT/GMAT  | Scholarship will be offered to candidates scoring 60 percentile and above. |
| 2       | CMAT/MAT/ATMA | Scholarship will be offered to candidates scoring 70 percentile and above. |

Alumni of colleges setup under the aegis of GGDSD College Society, Chandigarh

A one time academic scholarship of Rs. 50,000 will be offered to alumni of colleges setup under the aegis of GGDSD College Society, Chandigarh.

#### **Needs/Mean based**

A one time academic scholarship is offered to candidates fulfilling following conditions:

| Sr. No. | Particulars      | Scholarship | Amount (INR) |
|---------|------------------|-------------|--------------|
| 1       | Wards of martyrs |             | 50,000       |
| 2       | Defence wards    |             | 50,000       |

#### **Female students**

An additional scholarship of 20% of the total scholarship amount already applicable will be offered to female candidates.

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|        | CAT/XAT/GMAT                                                                                                     | CMAT/MAT/ATMA                                                                                                    | Alumni<br>(Rs.) | Wards of<br>martyrs (Rs.) | Defence wards<br>(Rs.) |
|--------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------|------------------------|
| Male   | Scholarship will be offered to candidates scoring 60 percentile and above.                                       | Scholarship will be offered to candidates scoring 70 percentile and above.                                       | 50,000          | 50,000                    | 20,000                 |
| Female | Scholarship will be offered to candidates scoring 60 percentile and above.<br>+<br>Additional Scholarship of 20% | Scholarship will be offered to candidates scoring 70 percentile and above.<br>+<br>Additional Scholarship of 20% | 60,000          | 60,000                    | 24,000                 |

### Merit Scholarship

The merit scholarships are awarded to the students of the PGDM Programme on the basis of outstanding cumulative academic performance at the end of first year. Students who have obtained a 'D' or 'F' grade in any course are not eligible for the award of a scholarship. In case of a tie, the Director and Examination committee shall decide on a suitable tiebreaker for the award.

### Summer Internship (SIP) Scholarship:

In order to emphasize the seriousness of summer internships and encourage the students to put in their maximum effort, best summer internship project scholarships are awarded to three students. The prize money, along with the certificate is handed over to the students during the convocation. Students who have obtained a 'D' or 'F' grade in any course are not eligible for the award of a scholarship.

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#### 4) Fee Structure and Instalments

| Particulars                    | Amount (Rs.)    | %          |
|--------------------------------|-----------------|------------|
| Tuition Fee                    | 6,80,000        | 85         |
| Student Activities & Welfare   | 24,000          | 3          |
| Library & Information Services | 32,000          | 4          |
| IT Infrastructure              | 32,000          | 4          |
| Placements                     | 32,000          | 4          |
| <b>TOTAL</b>                   | <b>8,00,000</b> | <b>100</b> |

\*Additionally, a security deposit of Rs. 20,000 is to be deposited which will be refundable subject to obtaining clearance to all dues and damages to institute properties/assets.

\*Fees is subject to revision.

| Fee Components                 | Instalments (INR) |                 |                 |                 |                 |                 | Total (INR)     |
|--------------------------------|-------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
|                                | I                 | II              | III             | IV              | V               | VI              |                 |
| Tuition Fee                    | 1,27,500          | 1,10,500        | 1,10,500        | 1,10,500        | 1,10,500        | 1,10,500        | 6,80,000        |
| Student Activities & Welfare   | 4,500             | 3,900           | 3,900           | 3,900           | 3,900           | 3,900           | 24,000          |
| Library & Information Services | 6,000             | 5,200           | 5,200           | 5,200           | 5,200           | 5,200           | 32,000          |
| IT Infrastructure              | 6,000             | 5,200           | 5,200           | 5,200           | 5,200           | 5,200           | 32,000          |
| Career Services                | 6,000             | 5,200           | 5,200           | 5,200           | 5,200           | 5,200           | 32,000          |
| <b>TOTAL</b>                   | <b>1,50,000**</b> | <b>1,30,000</b> | <b>1,30,000</b> | <b>1,30,000</b> | <b>1,30,000</b> | <b>1,30,000</b> | <b>8,00,000</b> |

#### 5) Confirmation of Admission

On payment of token money, i.e., Rs. 25000, the admission shall stand confirmed in the name of candidate. Once, admission has been confirmed to a candidate, the document verification and academic affairs related to the same will be handled by the Academic Coordinator.

#### 6) Refund Policy

In the event of a student withdrawing admission before the start of the course, the entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1,000 shall be refunded.

In case a student leaves after joining the course and if the vacated seat is consequently filled by another student by the last date of admission, the fee collected after a deduction of the

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processing fee of not more than Rs. 1,000 and proportionate deductions of monthly fees and hostel rent, where applicable, shall be refunded. The last date for withdrawal of PGDM admission for the purpose of refund shall be as per AICTE norms. In case the vacated seat is not filled, the Security Deposit would be refunded.

### **7) Induction-cum-Orientation**

For the purpose of commencement of session, an Induction-cum-Orientation shall be organised spanning a period of 15 days. It shall also include Bridge Classes in the areas of Accounts, IT, Statistics.

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## Annexure 1

### Selection Procedure Call Email

Dear Mr./Ms. <insert name here>,

Greetings from PML SD Business School, Chandigarh!

This is with reference to your application for admission to PGDM (2024-26).

The Personal Interview (PI) and Written Ability Test (WAT) has been scheduled for <Date, Day> at <Time>. The PI process is a three-step process as mentioned below.

- **Written Ability Test (WAT)**
- **Personal Interview (PI)**

You are requested to <Offline: reach the campus by 11:20 am/Online: Join the link:.....>.

Best Wishes

PML SD Business School, Chandigarh

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## Annexure 2

### Admission Offer Letter

Dear Mr./Ms. <insert name here>,  
Congratulations!!

Based on your application and performance in subsequent stages of interaction, we are happy to inform you that you have been provisionally selected for admission to the PGDM programme at PML SD Business School, Chandigarh commencing June 2026, subject to fulfilment of following conditions:

1. The offer is subject to your fulfilling the basic eligibility requirements of having completed bachelor's degree in 10+2+3 system, as recognized by the Association of Indian Universities (AIU) in any one of the disciplines and furnishing the proof of having met the minimum eligibility criteria, including the final result, by 31 December 2026. Candidates who are unable to comply with this requirement shall be asked to withdraw from the programme and fee paid shall not be refunded.
2. The offer is subject to your fulfilling the basic eligibility requirements of having qualified any one of the Management Aptitude entrance exams including CAT, XAT, CMAT, MAT, ATMA, GMAT and furnishing the proof of the same by 1 September 2026. Candidates who are unable to comply with this requirement shall be asked to withdraw from the programme and fee paid shall not be refunded.
3. This offer is made based on information provided by you at various stages of the Admission process. Hence admission to the course, made based on this offer and your acceptance thereof, would be liable for cancellation, if the information provided by you in the application form or elsewhere, in support of your candidature, is found to be incorrect or untrue at any stage of the programme and fee paid shall not be refunded.

Additionally, kindly take note of the following:

4. In case you accept this offer, you are required to submit the "Acceptance of Offer" document within seven days of receipt of this offer. Additionally, you are required to deposit the token money of ₹ 50,000/- (Rupees Fifty Thousand only) towards confirmation of your admission latest by 5:00 pm on 17 May 2026 by any of UPI/NEFT/RTGS/ Demand Draft. The Demand Draft can be drawn in favor of PML SD Business School payable at Chandigarh. The details

for NEFT/RTGS transfer are:

A/C Holder: PML SD BUSINESS SCHOOL FEES

A/C Number: 50100323983292

IFSC: HDFC0001379

Branch: HDFC Bank Ltd, Sector 32-D, Chandigarh

In case of payment via UPI scanner, RTGS/NEFT transfer, email to Admission Office (admission@pmlsdb.ac.in) and mark a copy to Accounts Department (accounts@pmlsdb.ac.in) providing the following details: Name, UTR of the applicant, Bank name, Date of transfer, and Amount of transfer. In case of any delay whatsoever, the offer will stand withdrawn.

5. This offer is being made on "First-come-first-served" basis and a confirmed SEAT ALLOTMENT will be done for candidates who make the complete payment of the first instalment within the defined period along with the "Acceptance of Admission Offer."

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6. PML SD Business School offers scholarships as mentioned in the Admissions Brochure (2026-28). For further details on scholarships, you may contact the undersigned.
7. During your entire tenure in this Programme, you will be governed by the Academic & Administrative Rules & Regulations contained in the Handbook of Information for Students 2026-28, as may be amended from time to time, without any prior notice.
8. P M L S D B u s i n e s s S c h o o l will comply with AICTE guidelines regarding refund of fees collected from candidates.  
Please refer to latest AICTE (Norms and Standards for the conduct of Post Graduate Diploma in Management) Regulations, and/or PML SD Business School Admissions Brochure for more details.
9. Any dispute arising out of this offer for admission being made to you, or in case of cancellation or termination of admission by the Institute or withdrawal by you, would be referred to the Sole Arbitrator at Chandigarh to be appointed by PML SD Business School under the Arbitration and Conciliation Act, 1996. The jurisdiction for any reference with respect to the above shall only be the competent court located in Chandigarh.
10. Following platforms are the only official sources of information on social media. All other pages on social media platforms are neither endorsed nor recognized by PML SD Business School.

Facebook: <https://www.facebook.com/pmlsdbusinessschool>

Instagram: <https://www.instagram.com/pmlsdb/>

LinkedIn: <https://www.linkedin.com/company/pmlsdbusinessschool/>

The Programme Office will contact you for registration and other formalities after you have submitted the "Acceptance of Admission Offer." You are requested to sign and return the Acceptance of Admission offer, as enclosed. The fee schedule for the PGDM (2026-28) is also enclosed for compliance, failing which penalty would be imposed as per prescribed rules.

We look forward to your acceptance of this offer and joining PML SD Business School, Chandigarh campus and hope that you will have an intellectually stimulating and rewarding experience.

With best wishes,

Yours sincerely,

Chairperson, Admissions  
Encl: Admission Acceptance letter



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